

**2017 PARTY REQUEST FORM**

**PRIVATE PARTIES** (limited to maximum 25 guests) Please submit party fee per below along with this application and mail to PO Box 271 Severna Park, MD 21146. You will be notified if there is a conflict.

Weekends (Fri, Sat, Sun)/Holidays **\$100.00 per party (4 hours max for event)**  
Weekdays (Mon thru Thu) **\$75.00 per party (4 hours max for event)**

**Pool Member Requesting the Party**  
**(required – please print)**

**Date of Request**  
**(required)**

**Date of Party**  
**(required)**

Name Address

- 1. \_\_\_\_\_
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- 25. \_\_\_\_\_

**TIME REQUESTED:** \_\_\_\_\_ **(required)**

\_\_\_\_\_ Approved Not Approved

## SRSC Group/Party Use Policy

1. The **Group Host** should arrive 10 minutes prior to the event to discuss the Group Use Policy with the manager on duty.
2. The **Group Host** is given a copy of the pool rules. The **Group Host** must read the pool rules to the group prior to entering the water. This also applies to late arrivals.
3. The **Group Host** is responsible for presenting all non-swimmers to the manager for identification. The non-swimmers will not be allowed in the water unless they are accompanied in the water by a parent or guardian. Enforcement of this policy is the responsibility of the **Group Host**.
4. If the **Group Host** requests assistance in assessing an individual's swimming ability, the pool manager along with the **Group Host** will conduct a swimmer assessment. The **Group Host** will maintain a swimmer assessment log.
5. The **Group Host** is responsible for assigning a dedicated parent/guardian watcher who will sit pool side in a straight back chair to monitor the group while they are in the water. There shall be 1 parent/guardian watcher for each 15 children. This does not eliminate the need to comply with #3 of the Group Use Policy. A Non-swimmer must be accompanied in the water by a parent or guardian at all times.
6. The **Group Host** is responsible for cleaning up the area where the group consumed food and beverages.
7. The **Group Host** must ensure that their group leaves the pool area at the end of their event.

First Name (Print) \_\_\_\_\_ Last Name (Print) \_\_\_\_\_

Signature \_\_\_\_\_

- I acknowledge I have read and understand the SRSC Party Policy and SRSC Pool Rules  
(Please check)

**POOL RULES**  
*Severn River Swim Club, Inc.*

**DEFINITIONS**

ADULT:	18 years of age or older
TEENAGER:	Those 13 to 18 years of age
CHILD ABLE TO COME TO THE POOL ALONE:	10 years of age or older (during the current year)
THE POOL ENCLOSURE:	Refers to the area within the fence
THE POOL MANAGER OR MANAGER ON DUTY:	that person, who holds a County Pool Operators License, is present at the pool, and has been designated as the person in charge of the pool operation for a given time period.

**SECTION 1- HEALTH**

- 1.1 All persons should take a cleansing shower before entering the pool. A shower is should also be taken on return to the pool from the volleyball/picnic areas. Excess suntan oil should be wiped off.
- 1.2 Eating food or chewing gum is not allowed in the pool enclosure except in the designated food service area, the cabanas, and picnic areas. Glass containers are not permitted in the pool enclosure.
- 1.3 Smoking is not permitted within the pool enclosure or on the wooden deck.
- 1.4 No animals are allowed in the pool enclosure.
- 1.5 Shoes, which have been worn outside the pool enclosure, should not be worn within four (4) feet of the pool.
- 1.6 Children and infants using the wading pool, who are not toilet trained, must wear tight-fitting plastic or rubber pants over clean, form-fitting underwear. Cloth or disposable diapers are prohibited in the wading pool.
- 1.7 Children under the age of 2 and a half (2 1/2) years will not be permitted in the main pool at any time. The ages of children may be verified using the records at the gate. Non-toilet trained children over the age of two and a half (2 1/2) will not be permitted in the main pool.
- 1.8 Any member or guest observed violating Rules 1.6 and/or 1.7 above will be given one (1) verbal warning and, with any additional offense, may be suspended from the use of the

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pool for a period of up to two (2) weeks. Following a suspension, the violating pool member may be required to appeal to the Board for reinstatement.

- 1.9 Persons with contagious illnesses, skin conditions, or open cuts are not permitted in the pools.
- 1.10 Expectoating, spitting, and nose blowing are not permitted in the pools.
- 1.11 Bathing suits must be worn in the pools. Shorts, jeans, and other street clothes, etc. are not acceptable substitutes.

**SECTION 2 – SAFETY**

- 2.1 Children under ten (10) years of age are not permitted in the pool enclosure unless accompanied by a responsible teenager or adult. This does not apply during swim practice and meets.
- 2.2 Parent / Guardian must closely watch children at all times. Parent / Guardian must accompany a non-swimmer in the water at all times.
- 2.3 Use of the wading pool is restricted to children under six (6) years of age. Children under six (6) must be accompanied at all times by a responsible teenager or adult.
- 2.4 Running, pushing, wrestling, and any other forms of boisterous behavior are prohibited. Diving from the edge of the swimming pool is only permitted at the deep end of the main pool, except for during supervised swim team activities, and may be further restricted at the discretion of the lifeguards.
- 2.5 Tubes, floats, diving masks, and life jackets are permitted in the pool only during swimming instruction periods or by permission of the lifeguards. For the purpose of supporting non-swimmers, inner tubes, water wings, and all other floatation devices are not permitted at any time. For safety purposes, only a life vest approved by the United States Coast Guard is to be used. If a child uses such a life vest, a parent or guardian must accompany the child in the water at all times.
- 2.6 Tag and other water games are permitted only during hours when the pool is relatively free of swimmers and only with the express permission of the lifeguards.
- 2.7 Children under ten (10) years of age must pass an annual swimming test in order to swim in the deep end of the pool. The child must swim, using a legitimate stroke, two (2) lengths across the top of the “T” of the main pool without stopping. In addition, the child must be able to tread water for two (2) minutes. These requirements must be demonstrated for the Pool Manager or a lifeguard on duty. After the child has passed the test, the child will be permitted to use the deep end of the pool for that year.

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- 2.8 Swimmers will keep clear of the areas just off the ends of the diving boards.
- 2.9 Only one (1) person at a time is allowed on a diving board. Excessive bouncing is not permitted. Diving off the side of a diving board is prohibited.
- 2.10 Children wishing to use the slide must be tall enough so that their head comes to the marked height measurement on the handrail, or with parental supervision. Only one (1) person at a time may go down the slide.

**SECTION 3 – CONSIDERATION FOR OTHERS**

- 3.1 Shouting, loud singing, loud radios, etc. are not permitted within the pool enclosure.
- 3.2 Gambling is not permitted within the pool enclosure.
- 3.3 Persons under the influence of intoxicants or drugs may be denied entrance to or be expelled from the pool area. Members, while in the pool area, are advised to be discrete and responsible in regard to drinking. Alcoholic beverages must either be poured into a plastic cup for consumption, or the can placed within a holding device that conceals the nature of the beverage. No beverages of any kind in glass containers will be allowed within the pool enclosure whatsoever. This does not apply to club organized functions that have been approved by the Board President
- 3.4 All members shall wear appropriate attire.

**SECTION 4 – ADMINISTRATIVE**

- 4.1 The Manager on Duty is the executive representative of the Board of Directors and will have day-to-day charge of the pool and its activities.
- 4.2 All persons, including guests, must check in at the front desk with the Gate Guard before entering the pool.
- 4.3 The Club is not responsible for the loss or damage of personal property.
- 4.4 Incoming and outgoing phone calls are to be made on the front gate desk phone. The office phone is for pool business only.
- 4.5 The office is for pool business only.
- 4.6 Any person who is involved in serious or repeated violations or unsafe practices at the pool or any person who fails to follow the rules of the Club may be barred from the premises for a period of one day. The Manager will then notify the bondholder of the offense.

## **POOL RULES**

*Severn River Swim Club, Inc.*

- 4.7 Subsequent violations may result in a suspension from the pool for longer periods of time. Suspensions will be given only by the Pool Manager or Manager on Duty. The bondholder will be notified of the suspension. In order for the suspended person to be reinstated, the bondholder must contact the Vice President of Operations.
- 4.8 When a child under the age of thirteen (13) is suspended from the pool and a Parent is not present; the parent will be notified immediately. While waiting for the parent, the child will be asked to wait in a restricted area. If the parent is not home, and the child leaves, it will be noted and witnessed by the Manager and a guard on duty. Someone will continue to call until the parent is notified and a report will be filled out.
- 4.9 Beginning one (1) hour after the pool opens, Adult Swim Time will be held every hour on the hour for 15 minutes. During the last hour of operation, Adult Swim Time will be the last fifteen (15) minutes of the hour. Should it be obvious that NO adults are taking advantage of this period, the Pool Manager may terminate Adult Swim Time at the end of the first five (5) minutes.

### **SECTION 5 – GUESTS**

- 5.1 Members must register their guests at the front gate desk at the rates in effect at the time of registration. (2016 Guest Fee is \$5 per person per day). The member will provide the date, guest name, address, and will sign the guest in on the appropriate page of the guest registration book. The Member will be billed by the Club Treasurer at the end of the season for all guests. No monies will be transacted at the pool for guests.
- 5.2 All guests must be accompanied by a pool member age thirteen (13) or older. The entertaining member must remain on Club premises as long as the guest stays. Each member will be responsible for the payment of all guest fees that have been registered by any member (age 13 or older) of his or her family.
- 5.3 Bona fide, OVERNIGHT, OUT OF TOWN guests may apply for a House Guest pass (By-Laws Article VI, Section 5(c)). Pass application must be Board approved. Application should be made at least one (1) month before the intended start date as Board approval is required and Board meetings are held once per month. Payment of the rate in effect at the time of application must accompany the application, the application should list everyone, and the application must be signed by a bondholder (husband or wife). Guest must be accompanied by a sponsoring bondholder on their first visit to the pool. **Maximum duration limited to 2 weeks – if longer is needed, use the Season Long Guest Pass.** A House Guest form will be placed on file at the gate. The guest pass may be renewed for an additional week when requested, and must be accompanied by an additional payment of the weekly fee. All forms must be obtained from and returned to the Pool Manager or a Board Member.
- 5.4 Season-long guest passes are available. Pass application must be Board approved. Application should be made at least one (1) month before the intended start date as Board

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approval is required and Board meetings are held once per month. Payment of the rate in effect at the time of application must accompany the application. Guest must be accompanied by a member at all times when using the pool facilities. This is intended for day care situations and summer long house guests, although other circumstances may be approved. The fee will be returned if the application is not approved. If the application is approved, a Guest Pass form will be placed on file at the gate. All guest rules detailed above continue to apply, with the following exceptions: (1) Guests age thirteen (13) and over and approved under this Paragraph 5.4 may be accompanied by a pool member under the age of thirteen (13).

5.5 Abuse of guest rules may result in revocation of privileges.

**SECTION 6 – PARTIES**

6.1 Parties must be scheduled with the Facilities Manager at least one (1) week prior to the intended date.

6.2 A registration form must be picked up when you schedule the party. The Facilities Manager will sign and date the form and give it to the Host Family.

6.3 The registration form must be turned in to the gate on the date of the party and before the guests start arriving. It will include a list of all non-members attending and the guests will be checked off as they enter.

6.4 A member of the Host Family will sign the guest register at the end of the party.

Guest fees for parties are:

Week Days	\$75 per party
Saturday, Sunday, & Holidays	\$100 per party

6.5 Only two (2) parties or up to twenty-five (25) party guests may be accommodated at one time.

6.6 Failure to follow these procedures will result in regular daily guest fees being charged.

**SECTION 7 – POOL HOURS**

7.1 Pre-season and Post-season days and hours will be determined by the Board of Directors. Times and dates will be posted at the pool.

7.2 Regular season hours:

Sundays and Holidays	11 a.m. to 9 p.m.
Monday, Tuesday, and Wednesday	12 noon to 9 p.m.
Thursday and Friday	12 noon to 10 p.m.
Thursday (Adults Only)	7 p.m. to 10 p.m.
Saturday	11 a.m. to 10 p.m.

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- 7.3 Pool hours will sometimes be modified because of weather conditions, socials, swim meets, dive meets, equipment failures, etc. The pool will be closed due to inclement weather and/or when the temperature at the Baltimore/Washington International Airport (BWI), according to the Bell Atlantic weather report, is 68 degrees Fahrenheit or below. The pool will remain closed until the temperature at BWI rises to 72 degrees Fahrenheit, according to the Bell Atlantic weather report. When the pool is closed at 7 p.m. due to inclement weather, it will remain closed for the rest of the day.